



Procedure for the annual CITAC nomination of the most interesting/important papers on Metrology in Chemistry

1. The aim of the nomination is to highlight remarkable papers in the field of Metrology in Chemistry which may

- not have been "discovered" after their publication in a national journal (in a local language), not readily accessible for the larger metrological/analytical community or
- have been published in a known international journal, but written in a sophisticated language, not clear enough for the community or
- simply be papers that are worthwhile to draw attention to because of their important scientific content.

2. The nomination is coordinated by a CITAC member, henceforth called "CITAC Coordinator for Nomination" (Coordinator). The Coordinator should be appointed/elected for that at a CITAC members meeting for a period of three years.

3. For nomination, a supporting letter from any CITAC member, as well as an abstract of the paper in English, are required. The supporting letter should include the name of the paper's corresponding author and his/her e-mail address. Both the letter and the abstract should be sent to the Coordinator by e-mail.

Deadline for the nomination is September 1 of the current year.

4. The Coordinator should send the nominations (the supporting letters and the abstracts) to CITAC members by e-mail for voting for the three most appropriate papers. CITAC members inform the Coordinator of their choice using "Reply to All".

Deadline for the voting is October 1 of the current year.

5. The Coordinator summarizes the CITAC members' answers and informs the members on the results of the vote.

Deadline for the information is November 1 of the current year.

6. The Coordinator prepares a special article for the CITAC News presenting briefly every winning paper (200-300 words), and sends the article by e-mail to the CITAC News Editor.

Deadline for the article is December 1 of the current year.

7. The CITAC Honorary Secretary sends congratulatory letters to the corresponding authors of the winning papers.

Deadline for the letters is December 1 of the current year.

8. The CITAC News Editor sends to the corresponding authors of the winning papers electronic as well as hard copies of the CITAC News containing the Coordinator's article. The number of the hard copies sent to every corresponding author is to be according to his/her request (up to 50).

Deadline for the CITAC News distribution is March 15 of the next year.

9. The Coordinator sends the CITAC decision to Accreditation and Quality Assurance and other relevant scientific journals for publication as news.

Deadline for the decision sending to journals is March 15 of the next year.